



Phone: (937)-836-0912 Fax: (937)-836-2784 Email: mblackwell@ci.union.oh.us

Complaint on a City of Union Police or Fire Employee

Please Read Carefully Before Completing This Form

The City of Union Police and Fire Department is charged with the responsibility to serve and protect the citizens of this community as well as those who travel through or visit our City.

If, at anytime, an Employee of the City of Union takes action that you do not understand or perceive to be unfavorable, a complaint may be filed.

If you have a complaint that cannot be remedied by a Police or Fire supervisor, you are asked to complete the attached forms. Please include every detail. We will keep you advised as to the progress of our investigation, but please realize these investigations do require a large portion of time to ensure that the complaint is treated fairly.

This Department will investigate fairly and without prejudice EVERY complaint made against an employee and will advise you of the outcome within a reasonable amount of time. The attached form facilitates that promise.

It is important for you to know that an employee charged with an act that could result in disciplinary actions such as suspension, demotion or termination will have the right to offer testimony on his or her behalf. In addition, the employee will have the opportunity to confront and question his or her accusers, as well as partake in the same legal remedies as any citizen. **All complaints must be signed and notarized by a Notary Public.**

If you wish to talk and or meet with me, I am available by calling 836-0912. Your suggestions, comments and/or complaints will be given full attention and you will receive notification of any final disposition.

Michael J. Blackwell
Director of Public Safety

Details

Cont. _____

_____ **SWORN TO ME AND SUBSCRIBED IN MY**

Signature

PRESENCE THIS ____ DAY OF _____, 20 ____.

**NOTARY PUBLIC
MY COMMISSION EXPIRES _____, 20 ____.**

Printed Name _____ Date _____

Phone Number _____

Address _____